



**CITY OF ARCADIA  
IFB 2025-06 TRIBUTARY F BOX CULVERTS REPLAEMENT**

**ADDENDUM TO IFB 2025-06**

**ADDENDUM NO. 1**  
City of Arcadia  
Margaret Way Building  
23 North Polk Avenue  
Arcadia, FL 342366

**ISSUED:** December 22, 2025

**BID OPENING DATE:**  
Friday, January 23, 2026, at 11:00 A.M.

**DEADLINE FOR INQUIRIES  
AND CLARIFICATIONS:**  
Tuesday, January 13, 2026, at 2:00 P.M.

**NOTICE:** Receipt of this addendum must be confirmed on Acknowledgement of Addendum Form (Page 39) of the Bidder's submittal where indicated and submitted as part of the Bidder's sealed proposal.

**TO CONSULTANT:** This Addendum is an integral part of the IFB package under consideration by you as a Bidder in connection with the referenced IFB project noted above. The City of Arcadia deems all sealed responses to have been proffered in recognition and consideration of the entire IFB package – including all issued addendum. The information, responses to questions, changes, and modifications included in this addendum is hereby incorporated into the RFP documents previously issued for this project and supersedes any conflicting requirements of previously issued documents. Bidders shall incorporate the information and items as noted below into their IFB proposal.

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**ITEMS INCLUDED IN THIS ADDENDUM:**

- 1. EXTENSION OF TIME: PLEASE NOTE THAT THE DUE DATE FOR SUBMISSION OF QUESTIONS AND BID SUBMITTAL DUE DATE FOR IFB 2025-06 TRIBUTARY F. BOX CULVERTS REPLACEMENT HAVE BEEN EXTENDED.**

BELOW ARE THE NEW DEADLINES:

**DEADLINE FOR INQUIRIES  
AND CLARIFICATIONS  
REQUESTS:**

**TUESDAY, JANUARY 13, 2026, AT 2:00 P.M**

**DUE DATE AND TIME FOR  
SUBMITTAL PACKAGE  
TO BE SUBMITTED:**

**FRIDAY, JANUARY 23, 2026, AT 11:00 A.M**

- 2. Sign-in sheet for the Non-Mandatory Pre-bid meeting held on Wednesday, December 17, 2025, at 11:00 A.M.**
- 3. Minutes of the Non-Mandatory Pre-bid meeting held on Wednesday, December 17, 2025, at 11:00 A.M.**

SIGN IN SHEET

NON-MANDATORY PRE-BID MEETING

FOR

IFB 2025-06 TRIBUTARY F BOX CULVERTS REPLACEMENT

WEDNESDAY, DECEMBER 17, 2025 AT 11:00 A.M.

NAME	COMPANY	E-MAIL ADDRESS
Paul Renaud	City of Arcadia	
Jean	IRB underground utilities	jgman@i.com
Michael Wilson	Dickerson Infrastructure	mwilson@dfitl.com
RICHARD HAYMAWY	COBB SITE DEVELOPMENT	OPERATIONS@COBB CONSTRUCTION.COM
Mook Kameka	City of Arcadia	
Miles Hall	De Jorge Excavating	mhall@dejorgeexcavating.com
Penny Delaney	City of Arcadia	
Stu [Signature]	C.O.A.	sunderwood@arcadia-fl.gov
DARREN WATKINS	THOMAS MARINE	dwatkins@emcfla.com
Troy Timmons	Louis Construction	troy@louisconstruction.com
Tim Gray	C & B civil construction	info@cbbcivil.net
ADAM BRANG	C & B CIVIL CONSTRUCTION Inc	info@cbbcivil.net
Teresa Conery	COA	
Sharla Booth	COA	
JOSE ALVAREZ	JVA Engineering	info@jvaengineering.com
Bruce Strauss	C&B	
Cameron Sassi	Landmark services	

**NON-MANDATORY PRE-BID MEETING MINUTES**  
**IFB NO. 2025-06**  
**TRIBUTARY F BOX CULVERTS REPLACEMENT**  
**CITY OF ARCADIA**  
**WEDNESDAY, DECEMBER 17, 2025**  
**11:00 A.M.**

Bid Writer Gail Renaud called the meeting to order at approximately 11:01 a.m., and advised the meeting was being recorded. She introduced herself as the City contact for this project. The due date for submitting questions is Tuesday, December 30, 2025, at 2:00 p.m. and the due date for submitting a bid proposal is Friday, January 9, 2026, at 11:00 a.m. The following City of Arcadia staff were also present: City of Arcadia Public Works Director Steve Underwood, City of Arcadia Civil Engineer Manny Perez of George F. Young, Inc., City of Arcadia Finance Director Teresa Conerly, City of Arcadia Records Specialist Mark Koswenda and City of Arcadia City Clerk Penny Delaney. City of Arcadia Assistant City Administrator Carl McQuay joined the meeting at 11:15p.m.

Bid Writer Renaud referred to the bid document and stated Page 5, Paragraph 4, "Items to be Submitted with the Bid", some require just a signature and some require signatures with notarization. Page 6, Paragraph 6, "Insurance Requirements", designated the liability amounts and the types of coverages required for the project. Page 7, Paragraph 8, "Bonds", listed the project bonding information. Page 10, Paragraph 3, referred to "Qualification of Bidders" and she requested special attention be paid to these qualifications to ensure the company is qualified to bid on this project. Page 14, Paragraph 7, referred to "Interpretation of Specifications" and she advised any questions regarding this project must be submitted to her in writing and the responses will be published in an addendum. On pages 35 and 36, "Bid Form", once completed, she requested the calculations be reviewed to ensure they correctly match the total bid amount. Page 39, "Acknowledgement of Addendum", stated it was the bidder's responsibility to acknowledge any addendum that the City issues. She advised that any questions regarding this bid document that are not answered today will be answered in an addendum.

Engineer Perez stated that the project's scope of work was to replace existing culverts with the box culverts that are detailed in the plans. There are five different locations: Parker Avenue, Magnolia Street, Baldwin, Lee Avenue and Oak Street and the associated restoration for the road. Also, there are existing utilities in the area for water and sewer that will need to be replaced or located as seen in the bid items such as piping, pvc, etc. They will need to be relocated and replaced as shown in the plans. He also noted that questions can be submitted in writing via email and he will respond in the addendum.

Michael Wilson of Dickerson Infrastructure stated there was no bid item for sidewalks. Engineer Perez stated that if it was not listed in the bid items, it needed to be added to the addendum. He confirmed that sidewalks and curb ramps are needed, especially on Oak Street and Manatee. Mr. Wilson asked if CADS will be provided for bidding and Engineer Perez advised it

would be provided. Mr. Wilson then asked if there was an engineering estimate for the project. Engineer Perez advised the project was being funded by HUD through CDBG Program and was being managed by Florida Commerce. He believed the current budget was \$4.5 million and the construction was being fully funded by them. Mr. Wilson commented there was a guardrail on Lee over the RCP and asked if it was to be replaced and Engineer Perez explained a guardrail will not be needed since it will be wider. Mr. Wilson stated he did not see anything for demo as far as a bid item. Engineer Perez advised the removal of the existing culvert will have to be part of the replacement of the new one, but it will be clarified in the addendum. Mr. Wilson had noticed additional MOT and erosion control for Polk, Walnut and Monroe and asked if such was no longer a part of this project. Engineer Perez advised he would have to get back with him about it. Mr. Wilson stated there was no plan for the box culverts, but the erosion control and the MOT were still included. Engineer Perez stated that all answers for today will be provided in the addendum. He recommended everyone view the site after the meeting. He stated that currently, demolition is part of the item, but he will check with the City to determine if they would rather put a separate demolition item.

Miles Hall of DeJonge Excavating asked if there were any AIS or BABA requirements. Engineer Perez advised he would have to get back with him because they needed to check with the funding agency. Mr. Hall asked if there was an anticipated start date and Engineer Perez said it would be as soon as possible. He estimated around March, but will respond in an addendum.

Troy Timmons of Lovin Construction stated he did not see any structural details regarding the culverts. He commented that there were FDOT standard indexes which may only cover the precast box culverts, but there were no end treatments. He wondered about the end of the culverts and asked if wing walls would be placed there. Engineer Perez said he would get back to him about it. Mr. Timmons asked if the project was pre-cast only or could cast in place box culverts be provided. Engineer Perez advised either would be fine; it was up to the contractor. Mr. Timmons stated there were no details to bid on the culverts currently, or wing walls or head walls, and felt such details were needed in order for a valid bid to be provided. Engineer Perez stated he would get back with him.

Darren Watkins of Thomas Marine asked if this was a certified payroll project. Engineer Perez said he would get back with him, but he assumed that it was.

Jean Laguerre of JRL Underground Utilities asked if the project required dewatering. Engineer Perez assumed they would need to dewater it based on its location and suggested pumping or bypassing it. Mr. Laguerre asked if they were working with the contractor on staging and Public Works Director Underwood confirmed such.

Darren Watkins of Thomas Marine asked if the bid could be pushed back a week due to the holidays. He stated a lot of companies and supplies are usually closed for maintenance and January 9<sup>th</sup> is a tight bid after the holidays. Bid Writer Renaud advised the City was taking such into consideration and they would let them know as soon as they can. He then asked if multiple

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locations could be done at the same time and Engineer Perez confirmed such and advised the City would prefer it. The only condition would be that a detour plan would work with the other location. Public Works Director Underwood cautioned to be cognizant of the Highway 70 project.

Miles Hall of DeJonge Excavating asked if there was a Geotech report or any soil borings. Engineer Perez confirmed such would be included in the addendum.

Cameron Jassi of Landmark Services referred to the MOT plan and asked if they were allowing full road closure to be in effect and for how long. Public Works Director Underwood confirmed there would be such for as long as needed. He then referred to the demolition plans and noted it had called out pipe. He asked if they would have any better details on the pipe. Engineer Perez advised it would be the existing pipe as shown in the plans.

Troy Timmons of Lovin Construction asked if the FDOT project would have any contracting or coordination that they needed to anticipate, such as progress meetings, etc. Engineer Perez stated there may be some MOT coordination, especially working on Oak, but they will know when they get to that area. He advised that if there had to be coordination, the City would help. Mr. Timmons spoke of conflicts related to the aging utilities and asked if they expected such an issue. Engineer Perez stated the existing utilities locations were identified for water and sewer in the plans and it will either be replaced or relocated by the contractor. Because it is existing, it will have to be confirmed by the utilities department once they are at the site. Mr. Timmons asked about permitting and Engineer Perez advised such would be attached to the addendum. When asked if there were any permits required by the Building Department, he confirmed there were right-of-way permits and Utilities Director Snyder would review and approve those.

Michael Wilson of Dickerson Infrastructure asked for clarification that there were 10 box culverts and not 8 (the scope read 8). Engineer Perez said he would get back with him on it because it used to be more, but due to the funding restraints, it had to be reduced to 5 locations.

Richard Haymans of Cobb Site Development asked if they did not finish in the allowed number of days, does the grant money run out. He asked if there would be any time extensions. Engineer Perez said he would get back with him on it, but stated that the Grant Writer had mentioned to the agency that before there is a contract, a construction extension was needed.

Bid Writer Renaud asked if there were any more questions and there were none. The meeting adjourned at 11:24 a.m.

ATTEST:

  
Penny Delaney, City Clerk

  
Teresa Conerly, Finance Director